

[INSERT COMPANY NAME HERE] **Workplace Travel Plan**

Staff travel survey and identified issues

Travel survey

Travel mode	How do your staff most commonly travel to & from work (Percentage %)?	How do your staff most commonly travel to & from work (Actual staff no)?
Walk		
Cycle		
Bus		
Park & Ride		
Park & Walk		
Train		
Car (Single occupancy) Driver		
Car share – driver		
Car share – passenger		
Ferry		
Taxi		
Motorcycle/Motor scooter		
Total		

How many staff participated in the staff travel survey?	
What percentage of your entire workforce was this?	
When was the staff travel survey undertaken?	(DD/MM/YY)
How many weeks was the staff travel survey open?	wks
Do you agree to complete a follow up survey in 12mths	Yes <input type="checkbox"/> No <input type="checkbox"/>

Identified issues

No.	Top 8 issues identified by staff through the travel survey
1	
2	
3	
4	
5	
6	
7	
8	