**Modeshift’s Active Travel Ambassador Scheme- Light Version**

Welcome!

Modeshift STARS is the National Accreditation scheme that encourages schools to increase levels of sustainable travel in the school community. To support your secondary school in delivering a successful behaviour change programme and work towards Modeshift STARS accreditation, we have produced a light-version of the Active Travel Ambassador scheme. The light-version is made up of 4 sessions and contains Lesson Plans, PowerPoint Slides and Worksheets which will support your pupils in designing their own campaign focussed on active travel or road safety, with an opportunity for them to present their ideas to the school community!

The resources are here to support you and can be adapted if necessary.

Please get in touch if you have any questions or feedback: [admin@modeshifstars.org](mailto:admin@modeshifstars.org)

Aim of the Active Travel Ambassador Programme

To empower secondary school pupils to deliver an active travel campaign with the support of school staff and present their campaign idea to the school community.

Session Breakdown

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| **Session** | **Resources Required** |
| Session 1 – Welcome to the Active Travel Ambassadors Programme. | -Session 1 PowerPoint  -Session 1 Lesson Plan  -Travel Issue Interview Worksheet  -Site Audit Worksheet  *-(Member of school staff to complete a Hands up Survey via the Modeshift STARS system – guidance on how to do this included on Page 2)* |
| Session 2 – Planning and Promoting your Campaign. | -Session 2 PowerPoint  -Session 2 Lesson Plan |
| Session 3 – Presentation Skills. | -Session 3 PowerPoint  -Session 3 Lesson Plan  -Qualities of a good presenter Worksheet |
| **Presentation** | |
| Session 4 – Project Evaluation. | -Session 4 PowerPoint  -Session 4 Lesson Plan  -Project Poster Report Template |

Modeshift STARS

Please ensure you are registered on Modeshift STARS: <https://modeshiftstars.org/contact-us/stars-education-contact/>

Don’t forget to share your photos with us on social media! @TeamModeshift

**How to conduct a Hands-up Survey on Modeshift STARS**

These instructions are for School Level Users of the STARS system to set up and distribute a survey to other members of school staff for both pupil and staff travel surveys.

Please note: you can input the results of surveys when signed in to your account without going through this process if you already have the results of the surveys or are conducting a paper-based survey instead by selecting the ‘Add Survey for Site’ option from the cogs on the site tab or by using the survey link.

1. Sign into your Modeshift STARS account

2. Ensure that you are on the ‘Site’ tab

3. Copy the ‘Survey Link’ that will look like https://system.modeshiftstars.org/K4HB75W/Modeshift/Item.aspx/show?key=UNIQUENU MBER&access=public

4. Share this link with your colleagues so that they can complete the surveys (we have provided some suggested email text below to assist you)

5. As each survey is entered, by class, year group, etc. Modeshift STARS will collate the results.

**Suggested text for you to send to your colleagues:**

Our school is undertaking a travel survey to find out how our pupils and staff get to school. We need 70% of pupils and 50% of staff to complete the survey to enable us to apply for Modeshift STARS accreditation.

Please could you follow the steps below to complete the survey:

1. Click here to be taken to the Modeshift STARS system

2. Enter the survey responses for your class. Please note, boxes shaded in yellow are mandatory and must have an entry; the totals entered for actual and preferred must be equal.

3. Be sure to select the ‘Save’ option before closing the web page.